

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: February 10, 2025  
Time: 6:30pm  
Type: Regular Meeting  
Location(s): Distance Learning Room #1 | Virtually via Webex  
Hartford Central School District  
4704 State Route 149  
Hartford, New York 12832

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Board Members Present: Mr. Phil Jessen, Mrs. Janine Thomas, Mr. Adam Fish, and Mr. Ronald Smith

Absent: Mrs. Ashley Happy

1. Meeting Call to Order

Mr. Jessen called the meeting to order at 6:30pm.

2. Public To Be Heard

2.1 None.

3. Consent Agenda

Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education approved:

3.1 Minutes from the Regular Board of Education Meeting, held on January 13, 2025;

3.2 The District's Financial Reports; and

3.3 The District's CSE/CPSE Recommendations.

Motion Carried: 4 – 0

4. Superintendent's Report

Mr. Cook:

- Discussed presenting at the WSWHE BOCES Legislative Breakfast, as well as other advocacy efforts;
- Provided a brief updated on 2025-26 budget process;
- Noted there has been no new information on zero-emission buses or Cornice's on-site visit;
- Informed the Board that the District has received the reimbursement for our latest Smart School Bond Act project;
- Shared updates on various construction projects; and
- Announced important upcoming dates.

5. Building Principals Reports

5.1 Elementary Report: Mrs. Shelley Dupuis (report enclosed):

- Student Recognition;
- Teacher/Coach Recognition;
- Academic/Classroom Highlights;
- Club News; and
- Upcoming Events.

5.2 Secondary Report: Mr. Mark Doody (report enclosed):

- Assembly Game;
- Scholar Athletes;
- Strive for Five;
- Classroom Updates; and
- Upcoming Events.

6. Committee Reports

6.1 Board of Education Building and Grounds Sub-Committee Meeting Minutes provided.

7. Old Business

7.1 None.

8. New Business

8.1 Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education approved the personnel consent items as presented:

8.1.1 Accepted the letter of resignation from Krissy Stewart from the extracurricular position of co-Senior Class Advisor, effective January 24, 2025;

8.1.2 Accepted the letter of resignation from Mrs. Tammy Holcomb from the position of cafeteria worker, effective January 24, 2025; and

8.1.3 Placed Mrs. Deena Costello on Family Medical Leave, effective on or about May 12, 2025 and terminating on June 30, 2025.

Motion Carried: 4 – 0

8.2 Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education approved the overnight field trip requests from the:

8.2.1 FFA to travel to Lancaster, Pennsylvania on April 17<sup>th</sup> and 18<sup>th</sup>; and the

8.2.2 Key Club to travel to Albany, New York on March 28<sup>th</sup> through the 30<sup>th</sup>.

Motion Carried: 4 – 0

8.3 Upon the motion made by Mr. Smith and seconded by Mr. Fish, the Board of Education approved the continuation of:

8.3.1 the Golf merger (all levels) with the Fort Ann Central School District; and

8.3.2 the Boys' and Girls' Cross-Country merger (all levels) with the Whitehall Central School District and the Granville Central School District.

Motion Carried: 4 – 0

8.4 Upon the motion made by Mr. Smith and seconded by Mr. Fish, the Board of Education approved the quote from B & G Foodservice Equipment and Supplies in the amount of \$82,449.86 for the purchase of kitchen equipment through the Healthy Meals Incentives (HMI) / Action for Healthy Kids Grant.

Motion Carried: 4 – 0

8.5 Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education adopted the attached resolution with the RIC One Risk Operations Center which allows the ROC to negotiate Data Privacy Agreements with vendors and third-party contractors on behalf of the district to ensure compliance with NY Education Law 2d.  
Motion Carried: 4 – 0

9. Executive Session: Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education adjourned to Executive Session at 6:56pm to discuss matters of personnel.  
Motion Carried: 4 – 0

Upon the motion made by Mr. Smith and seconded by Mr. Fish, the Board of Education returned to open session at 7:25pm.  
Motion Carried: 4 – 0

8.6 Upon the motion by Mr. Smith and seconded by Mr. Fish, the Board of Education approved the terms of the settlement of a grievance discussed in Executive Session and authorized the Board President or the Superintendent to sign a Settlement Agreement incorporating those terms in a form acceptable to the School Attorney and the Superintendent.  
Motion Carried: 4 – 0

10. Adjournment: Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board of Education adjourned at 7:26pm.  
Motion Carried: 4 – 0